

**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF CERTIFICATION OF COMMUNITY HEALTH WORKERS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE  
BOARD OF CERTIFICATION OF COMMUNITY HEALTH WORKERS  
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Tuesday November 14, 2017  
9:30 a.m.**

**239 Causeway Street ~ 4<sup>th</sup> Floor ~ Room 417 A&B  
Boston, Massachusetts 02114**

**Agenda**

| <b>Time</b> | <b>Item #</b> | <b>Item</b>  | <b>Exhibits</b>                             | <b>Staff Contact</b>  |
|-------------|---------------|--|---|---|
| 09:30 a.m.  | I             | Call to Order & Introductions<br>Determination of Quorum<br>Notice of Electronic Recording   |   | Board Chair   |
|             | II            | Approval of Agenda & Conflict of Interest  | Draft Agenda                                | Board Chair   |
|             | III           | Approval of Minutes: September 18, 2017  | Draft Minutes                               | Board Chair   |
|             | IV            | Presentation:<br>A. DPH occupational schools application process   | Verbal                                      | Clinton Dick<br>ED, Office of<br>Private<br>Occupational<br>School<br>Education |
|             | V             | <u>Regulatory:</u><br>A. Draft Regulations<br>Public Hearings Review   | Memo  | MS  |
|             | VI            | <u>CHW Education &amp; Training Program Application</u><br>A. Training Program Criteria Review<br>Comparison To DPL Regulations<br>B. Application Review | Draft Criteria<br>Memo<br>Draft Application | Board Chair   |
|             | VII           | <u>CHW Certification Application</u><br>A. CHW Application FAQ Review<br>B. Operational Recommendations  | Draft Application<br>Memo                   | Board Chair<br>RC   |

|              |      |  |                |                   |
|--------------|------|--|----------------|-------------------|
|              | VIII | <u>Flex Session</u><br>A. Announcement<br><br>B. Topics for next agenda<br>Timeline of Board Actions | Draft Timeline | Board Chair<br>RC |
| 4:00<br>p.m. | IX   | Adjournment: Next meeting scheduled for<br>December 12, 2017.  |                | Board Chair       |